



<STARS Meeting Agenda Minutes>

Assistant and Associates Deans

Date: July 31 2006

Time: From: 9:30_To:11:00

Location: McManus Lounge

Invitees: Susan Murphy, Bonnie Comella, David DeVries, Cathy Dove, Betsy East, Katherine Edmondson, Virginia Freeman, Ellen Gainor, David Gries, Sarah Hale, Melanie Holland, Jayne LeGro, Anne Lukingbeal, Alan Mathios, Lisa Shaffer, Diane Sheridan, Robert Smith, Stan Taft, Don Viands

Attendees: Susan Murphy, Jill Henery, Katherine Edmondson, Melanie Holland, Michael Kerwin-Smith, Virginia Freeman, Sarah Hale, Alan Mathios, Duncan Bell, Diane Sheridan, David Yeh, Anne Shapiro, Doris Davis, Janet Gray, Sharon Beltaine

Agenda:

- Current status of each module
- Continuing Education process work
- New Faculty Advisory Group
- Project Issues
- Reporting update

Admissions:

Recruitment planning undergrad limited functionality go live in November.

Grad fields in Eng, HE, ILR, and Chemistry have expressed interest but will not implement until Summer 07 – we will be contacting named representatives from ENG and HE to work on prototype

Applications IDP sessions planning underway – should have schedule next week

Separate IDPs for undergrad, grad, and professional schools

Will address GAPS, Embark interfaces at that time

For faculty representation for Grad – first determine what functionality will involve faculty – start with smaller group and then communicate to larger group

Records:

Working on academic structure to support other modules prototypes

Will develop links between student and college, student and HR unit for reporting and transactions

Financial Aid:

Have created prototypes for early decision and new students

Student Financials:

Testing tuition calculation for undergrad, grad, and professional schools

Began work on billing and invoicing prototype

CE Prototype – working across modules to develop Summer Session prototype

New Faculty Advisory Group – Hal Craft is creating a group of faculty to communicate faculty requirements and concerns. Susan wants to include some AAD members who are also faculty to address policy versus system issues. .

Project Issues:

Grad Tuition: We still need to clarify for the project team the requirements for linking student to college. Will all Econ students be linked to Arts and Sciences no matter if the funding source belongs to CALS? We have different solutions depending on the real requirements. Susan suggested a meeting with Paul Streeter, Carolyn Ainslie, Sunny Powers, Sarah Hale, Alan Mathios, Katherine Edmonson, and Cathy Long (perhaps Mike Whalen?) and Janet and Jim. We need to set this meeting up ASAP to resolve for Academic Structure final by August 31st.

Address Cleansing – The Update team has experienced problems with the First Logic vendor who supplies the process to scrub addresses before entry into PeopleSoft. The problems are with international addresses – the PS directors and CIT are aware of the issue and working to resolve whether to continue with First Logic or explore other vendors. This software is needed for Admissions Recruitment.

GSSAG concern – Sarah expressed the view of GSSAG members that they need to be involved at project decision points. Jill will take this concern back to the team.

Susan announced that the project leadership will meet with the Deans in the fall – after meeting with the AAD first to communicate the same message.

Question was raised about if and how the individual college technical staff is communicated with in terms of project workstation requirements, interfaces to local systems and security. Susan will discuss communication channels and content with Polley McClure.

Question about Resource25 was asked – David Yeh stated that Resource 25 for class scheduling will be rolled out with PeopleSoft with the Student Records go live.

| Decisions | | |
|---------------|--------|-----------------|
| Decision Made | Impact | Action Required |
| | | |

| Issues | | |
|--|--|---|
| Issue Description | Impact | Action Required |
| Requirement to link student to college – is the link made by program (field) or by funding source? | Solution proposed by team will depend on requirement | Jill will set up meeting with Grad School, Budget, Alan, Katherine, and Cathy |

| Action Items for Follow up | | |
|--|--------------|-----------|
| Items: | Assigned To: | Date |
| Add AAD members who are faculty to proposed faculty advisory group | Hal Craft | 8/31/2006 |
| Discuss communication with college IT staff and project team | Susan Murphy | 8/31/2006 |
| Inform project team of GSSAG concern of involvement in decisions | Jill Henery | 8/08/2006 |