



<b>&lt;STARS Meeting Agenda Minutes&gt;</b> Assistant and Associates Deans	Date: December 1, 2006 Time: From: 8:30_To 10:00 Location: McManus Lounge
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**Invitees:** Susan Murphy, Hal Craft, Bonnie Comella, David DeVries, Cathy Dove, Betsy East, Katherine Edmondson, Virginia Freeman, Ellen Gainor, David Gries, Sarah Hale, Melanie Holland, Jayne LeGro, Anne Lukingbeal, Alan Mathios, Lisa Shaffer, Diane Sheridan, Robert Smith, Stan Taft, Don Viands

**Attendees:** Susan Murphy, Hal Craft, Katherine Edmondson, Melanie Holland, Betsy East, Lisa Shaffer, Virginia Freeman, Sarah Hale, Alan Mathios, Duncan Bell, Diane Sheridan, Mike Hammer, Stan Taft, Don Viands, David Gries, Nan Colvin (for Ann Lukingbeal), Stephanie Herrick, Jill Henery

**Agenda:**  
Data Delivery Nov '06 Overview – Stephanie Herrick  
STARS Update – Jill  
Faculty Advisory Group – Hal

Decisions		
Decision Made	Impact	Action Required

Issues		
Issue Description	Impact	Action Required
Need to have adequate representation on data model interviews for each module	AAD needs to provide input on who attends	Stephanie will come back to the group at the appropriate times for suggestions
There are some instances when current just in time data is needed in queries	Admissions numbers are needed on an hourly basis at specific times – same for enrollment add/drop	Subject matter experts should provide this input in IDP's or model interviews.

Action Items for Follow up		
Items:	Assigned To:	Date
Send Faculty Advisory List to group	Jill	12/5/2006