



<p><b>&lt;STARS Meeting Agenda Minutes&gt;</b> Assistant and Associates Deans</p>	<p>Date: August 10, 2007 Time: From: 10:30 – 12:00 Location: McManus Lounge</p>
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<p><b>Invitees:</b> Susan Murphy, Hal Craft, Bonnie Comella, David DeVries, Cathy Dove, Betsy East, Katherine Edmondson, Virginia Freeman, Ellen Gainor, David Gries, Sarah Hale, Melanie Holland, Jayne LeGro, Anne Lukingbeal, Alan Mathios, Lisa Shaffer, Diane Sheridan, Robert Smith, Stan Taft, Don Viands, David Yeh</p> <p><b>Attendees:</b> Susan Murphy, Sarah Hale, Melanie Holland, Kathy Edmondson, Duncan Bell, Diane Sheridan, Jayne LeGro, Dina Kristoff, Tracey Thompson, Carol Bisogni, Doris Davis, David Yeh, Jill Henery, Sharon Beltaine, Jolene Scaglione</p>
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**Agenda:**  
Training Update and schedule

Sharon Beltaine presented the group with an update on the upcoming training sessions. Her presentation is on the STARS web site at <http://stars.sas.cornell.edu/advisory/aad/presentations.php>

Suggestions from the group:  
We need to test the system with the Linux operating system.  
The units need more lead time for the training schedule in order to get people free to attend. The GFA training should move out to May and be structured across module.  
The Grad fields need much more time to plan for their involvement.  
We are investigating creating a Faculty advisor tutorial.  
Registrars will get training so they can support their faculty.  
The group would like a demo of the faculty and student service centers. We will schedule in October. This will also demonstrate the security access for the various roles in the colleges.

Decisions		
Decision Made	Impact	Action Required
Issues		
Issue Description	Impact	Action Required

Action Items for Follow up		
Items:	Assigned To:	Date
Group would like to see faculty and student service centers demo	Jill	10/4/07