



<STARS Meeting Agenda Minutes> Assistant and Associates Deans	Date: October 4, 2007 Time: From: 3:00 – 4:30 Location: McManus Lounge
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<p>Invitees: Susan Murphy, Hal Craft, Bonnie Comella, David DeVries, Cathy Dove, Betsy East, Katherine Edmondson, Virginia Freeman, Ellen Gainor, David Gries, Sarah Hale, Melanie Holland, Jayne LeGro, Anne Lukingbeal, Alan Mathios, Lisa Shaffer, Diane Sheridan, Robert Smith, Stan Taft, Don Viands, David Yeh, GSSAG members</p> <p>Attendees: Susan Murphy, Duncan Bell, Carol Bisogni, Nan Colvin, David DeVries, Betsy East, Katherine Edmondson, Sarah Hale, Melanie Holland, Jayne LeGro, Brenda Lind, Robert Smith, Don Viands, Kerwin-Michael Smith, Janine Brace, Micci Bogard, Stacey Coil, Craig Higgins, Michele Mannella, Ayana Richardson, Joe Rowe, David Yeh, Jill Henery, Jolene Scaglione, Janet Gray, Kim Barrett</p>
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Agenda:
Demo of Student Center, Faculty Center, and Student Services Center
Schedule of Expected Participation by career and other units

Student Center is what the students will see under self service in PS. The Student Services Center is what unit administrative staff will see about students.

Student Center questions and comments:

- Grad students will be able to see registration units under the transcript data
- Records will not use checklists for the initial go live, Admissions and FA do.

Faculty Center questions and comments:

- FERPA link will be to the Cornell interpretation policy
- Data will now be real time and not one day old
- Faculty can use Windows or Mac
- There is no linkage to Blackboard for the initial go live.
- Staff will be able to upload grades into PS – they will go into a holding bucket until all changes are made and then posted.
- It is up to the units on who enters grades; the security to grades needs to be assigned at the time of Class set up.
- Faculty will be able to see judicial holds
- It will be customized to restrict drop in advisee view to either depts., colleges, or cross campus.
- Discussion on who turns the enrollment hold (service indicator) on and off. The group present feels this should be done by the faculty. Clear communication to students and faculty is necessary so students can get in to see their advisors and be able to enroll. The student will not be able to enroll until “hold” is released; this does not follow our current process where the student sees the faculty for approval AFTER they enroll.

Student Services Center:

- Will be able to see unofficial notes on transcripts
- Will be able to see grades as soon as they are posted
- Current SIS security roles will be assigned to PS. – the group suggested the AAD’s bring their current roles to a future AAD meeting to review what they will be able to do in the Student

Services Center.

Jolene handed out copies of the schedule of expected participation of the units for the upcoming implementations. A copy has been attached and will also be available on the STARS web site.

David Yeh assured the group that he is not seeking validation of 100% of student data. He is working with IRP to develop the appropriate sample population.

Decisions		
Decision Made	Impact	Action Required
PS will be customized to allow unit to decide whether faculty see advisees data outside their college.	Customization to PS	None
PS will be customized to allow faculty to set Hold (service indicator) that prevents student from enrolling until the hold is removed	Customization to PS	None
Issues		
Issue Description	Impact	Action Required
Need to develop consistent process for viewing advisees that span multiple colleges		Further agenda item and conversation at the AAD level

Action Items for Follow up		
Items:	Assigned To:	Date
Set agenda for future meeting to compare AAD admin roles for units against the new PS role	Jill Henery	10/15/07