

Quick Reference Sheet: Signing In

Student Reporting Dashboard

The Brio-Hyperion Portal is the Web page where you will access reports and dashboards for the Student Administration Data Mart (SDM). The SDM is the database which contains student-related information entered into the transactional PeopleSoft system.

Data is uploaded from PeopleSoft to the SDM every night. The SDM therefore contains “day-old data” information entered via PeopleSoft the previous business day.

The Student Reporting Dashboard is the interface which allows you to query the database to view, export, and print results. Users do not enter new transactional data via the Dashboard.

Log in to the Dashboard

1. Use your Web browser to navigate to <http://brio.cit.cornell.edu/Brio/browse/Main>.
2. Getting to the Brio-Hyperion Portal requires you to confirm that you are a valid user. Depending on your computer and network setup, you will use SideCar or CUWeb-Login.
3. Click on the PeopleSoft Student Administration folder in the left-hand pane.
4. Navigate to the appropriate folder. Links to dashboards will appear in the content pane on the right side. Click on the Dashboard link to open it in a new window.

See the STARS “Student Reporting Dashboard” training manual (available at <http://stars.sas.cornell.edu/>) for a full introduction to the Dashboard interface.